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Certified Institute



IAO

INTERNATIONAL ACCREDITATION ORGANIZATION



Estd. 1998

HIMT

**HARLAL INSTITUTE OF
MANAGEMENT & TECHNOLOGY**

PGDM . MCA . MBA . M.PHARM . B.PHARM

I N F O R M A T I O N B O O K L E T

Key Dynamics & Highlights

Ranked 'AA' by BUSINESS & MANAGEMENT CHRONICLE

Ranked 2nd in Gautam Buddh Nagar for the course MBA on the basis of external marks results declared by UPTU, Lucknow

Ranked 'A' by JUST CAREER

Ranked 'GOLD A Best B School' by BUSINESS SPHERE.

Ranked 'A' by BUSINESS INDIA

Awarded the title "Top Management Institute with Industry Oriented Curriculum" and ranked 'Grade A++' by BUSINESS SPHERE

Awarded the title "India's Most Authoritative B School" by PLANMAN MEDIA

Shri Anil Bansal, Secretary and Prof.(Dr.)T. Duhan, Director General receiving Business Sphere Excellence award titled Gold A+++ Best B School from Shri Harish Rawat, Hon'ble Minister of State for Agriculture and Food Processing and Parliamentary Affairs for the year 2011.



Shri Anil Bansal, Secretary, receiving Business Sphere Excellence Award titled Gold A++ Best B School from Dr.Farooq Abdullah, Hon'ble Union Minister for New & Renewable Energy, Govt of India for the year 2010.

Dr.H C. Kakkar, Director General, receiving Business Sphere Excellence Award Grade A++ Best B School from Shri Sriprakash Jaiswal, Hon'ble Union Minister of State for Home Affairs, Govt. of India for the year 2009.





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HIMT

Vision
Mission
& Quality Policy

To create a unique temple of learning and research, imparting the latest technologies and management practices to prepare professionals of proven excellence comparable to their counterparts in the world and contribute to the best standards of value based education.



- To provide a pleasant, comfortable, congenial and ethical ambience to the students to acquire competency in the latest technologies and management practices
- To provide excellent teaching, learning and research facilities to develop the students' physical and mental faculties
- To ensure that young technocrats and managers get a firm footing in their chosen careers to actualize their richly diverse aspirations
- To enhance professional development of faculty to undertake best practices of teaching, research and consultancy

- To enhance and achieve excellence in academic programmes and teaching-learning processes
- To comply with the national and international requirements for producing best technocrats and managers
- To facilitate high quality knowledge transfer through continuous professional development and consultancy and maintain high order relationships with industries and the corporate sector
- To facilitate professional development among the faculty for high- quality teaching, research and consultancy.





IAO

INTERNATIONAL ACCREDITATION ORGANIZATION

This is to certify that time

Harlal Institute of Management & Technology

complies with the standards and criteria established by the International Accreditation Organization (IAO) and is hereby granted Candidacy status along with all the services and privileges of regional, national and international professional recognition.



January 30, 2013

Valid Through

Accreditation Committee

Welcome to HIMT



Tomorrow Business Leaders are discerning and exacting in their focus to learning business techniques and methods and, therefore, it is desirable to prepare our young men & women to meet the organizational challenges through performing their roles competently and professionally. As business environment is so dynamic and changing continuously with time, only subject knowledge and skills are not sufficient for students but a package of self development, team work, interpersonal sensitivity and conscientiousness is essential for survival. It also hones a host of skills, such as communication, creativity and networking. We realize these ground realities that our students need to hone their skills to face the harsh realities of the market confidently and skillfully, once they step out of our fraternity.

We believe in student-centred learning. The aim of our pedagogy is to help the students learn as active participants in the teaching learning process. Faculty act as facilitators and create learning milieu wherein the students critically analyse business situations and experiment with their ideas. The students are encouraged to learn in their own ways as well as learn from one another.

At HIMT, we believe in redesigning leadership by means of an innovative curriculum, diverse learning approaches, strategic alliances with leading professional institutions, and a well designed programme of education delivered by distinguished faculty of national repute.

I am looking forward to see you fulfilling your dreams, shaping your careers and making profound effect by creating a sustainable future for all of us.

Welcome to HIMT, Greater Noida.

H.S. Bansal, Chairman

Message From Director General's Desk

You are the future of India...

It is indeed an exciting period in the India's growth story. The second fastest growing economy in the world, India is poised to become the world's largest economy by mid of current century. The unified and border-less world economy has now thrown open multitude of challenges and opportunities to business executives, to cope with a high degree of work related stress. This got me thinking about power of education. The best contribution we can make in the life of a fellow human being is to empower him with skills and education to enable him to face the challenges more efficiently and effectively in the present day scenario.

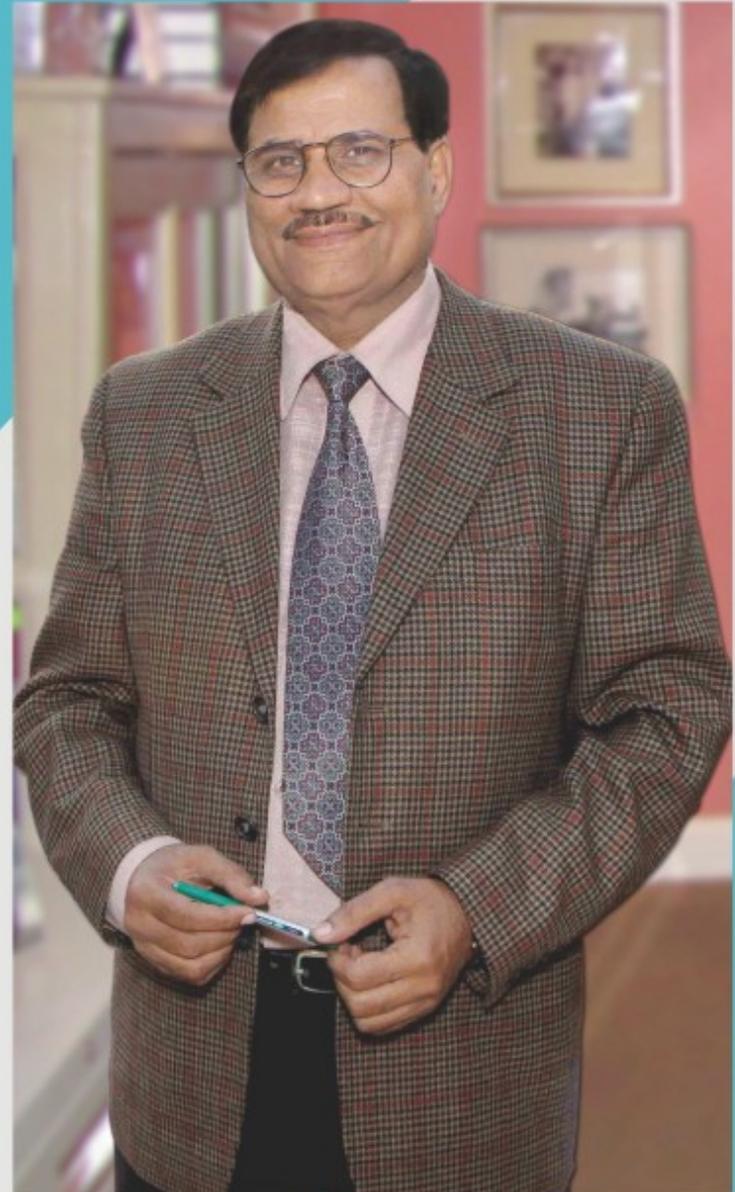
An individual's external world is largely the reflection of his inner world. Personal maturity and growth are sine qua non for effective managers. They have to continuously learn about themselves and grow. They have to regularly work on themselves. Personal development and character building of the students are our utmost priorities. We assist the students in their journey of self through curricular activities, co-curricular pursuits and mentoring. Needless to say we actively help them in their career development through counseling and institute-industry interface.

The programs at HIMT are tailored to bring out the best in each student, be it an individual performance or a group task. These programs alongside sharp academic delivery, is the ideal combination of business education and industry exposure in the right balance. In other words, student executives enjoy a professional degree of freedom and respect in bringing out their skills and showcasing their talents week upon week incessantly under the able guidance of our dedicated faculty board.

We at HIMT endeavour to give the students our best in terms of course structure, infrastructure, technological advancement & the educational ambience, leaving no stone unturned to impart them the best. The Central Library is an informational powerhouse offering unparalleled research & learning opportunities. We have modeled and smart wired all of our class rooms to incorporate emerging information technologies and to exploit the potential of the internet.

I personally assure you of high academic quality/ standards and your constant growth and development at HIMT. Come and be a part of this exiting, empowering and fruitful journey to your executive destination.

Prof. (Dr.) T.DUHAN, Director General



Governors & Leadership

CHAIRMAN

Mr. H.S. BANSAL
Entrepreneur & Chairman
Shanti Educational Society

MEMBERS

Ms. ANJALI BANSAL Social Activist Nominee, Shanti Educational Society	REGIONAL OFFICER All India Council of Technical Education Member ex-officio
Dr. R.P. SINGH Vice Chancellor, Sharda University Nominee, Shanti Educational Society	Dr. NEERAJ SHARMA Associate Professor HIMT, Greater Noida Teacher Representative
Mr. MOHIT JASUJA Leading Industrialist Nominee, Shanti Educational Society	Ms. DOLLY RAWAT Associate Professor, HIMT, Greater Noida Teacher Representative
Dr. S.K. JAIN Professor, Management Studies Member Nominee, MTU, NOIDA	Dr. T. DUHAN Director General, HIMT, Greater Noida Member Secretary
Dr. M.S.Y. KHAN Professor, Pharmacy Member Nominee, MTU, NOIDA	
DIRECTOR Department of Technical Education, Member Nominee, Govt. of U.P.	

4Ps
BUSINESS & MARKETING

Presents

BRAND
Journey
ACHIEVERS
CLUB

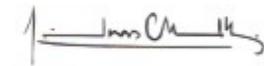
ACHIEVER'S CLUB 2011

To

**HARLAL INSTITUTE OF
MANAGEMENT & TECHNOLOGY**



Deepak Kaistha
Chief Executive Officer



Prof. Arindam Chaudhuri
Editor - in - Chief

PLANMAN
MEDIA

HUMAN FACTOR

SUNDAY
INDIAN

Republic
of India

M.Y.O.D.

About the Institute

HIMT, ISO 9001-2008 certified as also an Internationally accredited institute has been ranked one of the leading Institute in the NCR by Surveys 2011 conducted by different agencies / organizations.

The Harlal Institute of Management & Technology (HIMT) is an initiative of the Shanti Education Society (SES), which was established in the year 1998 and aims to provide quality professional education. The programmes, taught in the institute are as per the university prescribed curriculum and designed with a clear vision of the future of industries and businesses.'

Harlal Institute of Management & Technology has taken rapid strides and just in a span of 15 years has already carved a proud place for itself among the renowned professional institutions. HIMT is determined to scale new heights and reach pinnacle of glory in the years to come. The institute is committed to provide quality technical education with an aim to produce highly skilled, trained, competent & confident technocrats and professionals. The Institute is situated in Greater Noida on a sprawling

campus measuring 5 acres at a distance of 1.5 Km from Pari Chowk towards Surajpur and 25 Kms from Mahamaya Flyover (Delhi-Noida Border).

The campus, being in the vicinity of river Yamuna, is not only pollution free but also "far from the madding crowd's ignoble strife". Its idyllic, pastoral and serene environs provide the students necessary academic ambience for serious study and research. Equipped with state-of-the-art infrastructure, highly qualified and experienced faculty, the institute is committed to provide quality management & technical education with sound moral base. The Institute is approved by AICTE, Ministry of HRD, Govt. of India & affiliated to Mahamaya Technical University, Noida.

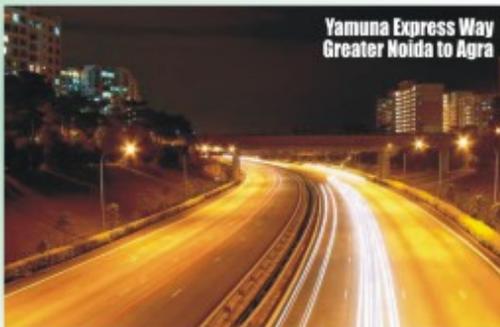


The HIMT Advantage

The Strategic Location



promising, green and clean city in the north Indian State of Uttar Pradesh and lying in South-East to the National Capital Territory of Delhi. It is fast growing NCR area situated adjacent to NOIDA, a well known Industrial township in Asia with it's highly organized infrastructural plan. A number of tourism and entertainment projects



domestic and multinational companies from across the globe like Honda, LG, Moser Baer, ST, Yamaha, Samsung India Electronic, Subros, Denso India ,TCS, HCL, Birla Soft, BPL, ONIDA, Wipro, HT, New Holland etc. which helps to build strong Industry – Institute relationship.

The strikingly modern HIMT campus, specifically designed to create a stimulating atmosphere is located at 8, Institutional Area, Knowledge Park-I, Grater Noida, and G.B.Nagar, spread over several acres of its own land.

Greater Noida has come up as most young,



are under process in Greater Noida This includes the Greater Noida Night Safari, a formula-one circuit for the Indian Grand prix and an 18 hole Golf Course called the Jaypee Greens, designed by Greg Norman. An International Airport is under process near Jewar Village at Greater Noida is a host of



The strategically located city has many advantages to offer like-it is approachable by all modes of transport, just 20 minutes away from Delhi, 40 minutes away from New Delhi Railway Station and 50 minutes away from IGI Airport. It is also approachable from Dadri and Ghaziabad the nearby Railway stations are simply 18 kms away from the Institute. Regular Public Transport facility is available from Delhi, Noida, Bulandshahar, Ghaziabad and Faridabad, Yamuna Express way is to connecting Greater Noida to Agra. Hence it is one of the most student-friendly city in NCR and is emerging as the power house of education.

Culture

Over the years, HIMT has developed its own unique culture. The culture of HIMT is such that it accelerates the members, passion for achieving excellence in everything that they do. The hall mark of this identity is, not to walk on the beaten path but to strike new routes, not to benchmark but to be benchmarked against, to be second to none but to be the first to respond to the needs of the people and the nation, by taking up the tasks which are bold but necessary which nobody has hitherto taken up. This enterprising and pioneering spirit can be witnessed throughout the history of HIMT.



Curriculum - A Better Choice

The academic curriculum is structured to address the needs of the industry and is aligned towards imparting contemporary knowledge to the students. An optimal mix of learning methods ensures a holistic personality development of the students. The curriculum encourages students to apply theoretical learning to real-life scenarios in the form of case studies : RESEARCH, EVENTS, LIVE PROJECTS & LIKES.



Highest faculty to student ratio

HIMT boasts of the best of faculty in terms of teaching experience, subject matter expertise, and industry & government recognition and student appreciation. Most of the faculty members have undertaken consulting assignments in corporate arena and have donned advisory roles to government agencies in India and abroad. They have authored books of international repute and have published research papers in some of the world's most distinguished journals.



Recruiters, the best in class Salaries across the board year on year

Over the years, Brand HIMT has created a niche for itself in the business world. This has culminated in the best of the companies offering challenging profiles to our students on campus. Notwithstanding the financial crisis, HIMT maintained its stand as a premier recruitment destination for the best of the companies. The confidence that an HIMT can face any uncertainty and raise the bar on excellence has resulted in the companies looking forward to recruiting year on year. These esteemed recruiters have endorsed the quality of the student.

Strong Alumni

A network built over more than 13 year
As the students walk out of HIMT, they embark upon a journey to put their learning into best use. Their experiences and knowledge have helped in realizing optimal solution and the best industry



practices. They have achieved goals that are unreachable for many in a manner that leaves an everlasting shadow behind. The students of yester years looks back upon their alma mater as the reason for their success while the institute look up to them as the reason for its pride and glory.

Public Recognition

The Institute's concerted and honest effort towards learning has lead to results that speak for themselves. The change brought about by a student from HIMT not only in the field of business but also in the realm of the society has ensured that people associate HIMT to quality and excellence.

As we embark upon this journey, we look up to you as facilitators of change, our first step in the many steps that we would take in our quest to spread the light of knowledge that is the benevolence of our alma mater.

The Institute has been accredited by ISO 9001:2008 and approved by AICTE and PCI. The Institute has membership from professional Institutions like AIMA, CII, Noida Management Association, and Computer Society of India.



Wilderness Learning Curve

It is a 3 day outdoor management exercise which includes living in campus, in the lap of nature, and focuses on bringing alive the various management concepts like Leadership, Team Development & Building, Risk Management, Planning & Strategizing, Decision Making, Creativity, Interpersonal Relationship, Stress Management, Change Management and Effective Communication.



Stand Up & Talk: This part of The Learning Curve Programme helps you take away your fears of public speaking.

Group Discussion: This assists you in experiencing and mastering how and what to do in a GD. This is facilitated by experienced people with profound corporate experience to give you the edge over others in GDs.

Mock Interview: This session helps students to prepare and perform for interviews. They are taken through real time experiences of interviews through proper drills.

Learning From The Masters

The Institute provides an excellent core faculty keeping in view the latest trends. Most of them are NET qualified with a Doctorate degree with several years of experience in research and industry as well. A few of our faculty members have got recognition at international and national levels. Also, the Institute arranges visiting faculty to supplement and synergize academic education with practical applications. The Institute invites prominent key personalities from different industries and other specialized areas to interact with the students to help them develop into all-round professionals.

Dr. T. Duhan
Dr. Syeda Farha Naaz
Dr. Neeraj Sharma
Dr. Komal Tomar
Dr. Shahid Karim
Dr. Abdus Samad
Mr. R. Singh
Ms. Dolly Rawat

Professor
Professor
Professor
Professor
Professor
Professor
Asso. Professor
Asst. Professor

Ms. Geetika Garg
Mr. Ishan Kaushik
Ms. Gunjan Sharma
Ms. Saba Javed
Mr. Rajarshi Singh
Mr. Kuldeep Kumar Singh
Ms. Muneesh Lohiya
Ms. Poonam Chauhan

Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor

Ms. Manpreet Kaur
Mr. Akhilesh Kumar
Mr. Ashok Kr. Mishra
Mr. Narendra Upadhyay
Mr. Naveen Kr Rana
Ms. Jyoti Kasana
Mr. Vinod Kr. Rajput
Mr. Chandra Shekhar

Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor



Mr. Yogander Kumar Asst. Professor
Mr. Mukesh Bhardwaj Asst. Professor
Ms. Ila Srivastava Asst. Professor
Mr. Imran Khan Suri Asst. Professor
Mr. Md. Khalid Iqbal Asst. Professor
Mr. Balwan Singh Asst. Professor
Mr. Md. Siraj Anwar Asst. Professor
Ms. Ankita Srivastava Asst. Professor

Ms. Nahida Asst. Professor
Mr. Md. Hedaitullah Asst. Professor
Mr. Koushal Dhamija Asst. Professor
Mr. Shivam Mishra Asst. Professor
Mr. Jawed Akhtar Asst. Professor
Ms. Meenakshi Choudhary Asst. Professor
Ms. Neeru Singh Asst. Professor
Mr. Md. Mehtab Alam Asst. Professor

Mr. Md. Quamuddin Asst. Professor
Mr. Sumit Khattar Asst. Professor
Mr. Kartik Diwan Asst. Professor
Mr. Harendra Singh Asst. Professor
Ms. Seema Tyagi Coordinator CRC



Infrastructure

In order to enrich the teaching-learning process, every classroom has provisions for specialized audio-visual aids like overhead projectors, multimedia, videos and audios. The institute is completely Wi-Fi enabled and seamless Internet connectivity is available to the students, faculty and staff. In addition, there are tutorial halls for interaction in groups and brains over important academic and extra-curricular issues. For other forms of educational delivery systems like debates, quizzes, guest lectures and theater workshops, HIMT has special infra-structural facilities with modern sound systems that use calculated acoustics and are hence highly effective in nature.

The faculty space has been carefully designed keeping in mind that participants are always welcome to interact with their facilitators even after class hours.

Computer Centre

The objective of HIMT has always been to be in the forefront of utilization of IT. The lab provides practical exposure of the subjects and gives ample opportunity to experiment their innovations. At HIMT, all systems have hot swap SCSI hard drive, Workstations with Dual Core p processor, networked and are supported by on line UPS systems with backup facility. A fast and efficient switch based network with gigabyte speed forms an intranet.



Library and Information Centre

The Library, known as the knowledge Resource Centre (KRC), is the heart of the Academic Centre at the JK Business School. The Library with its modern collection of information services plays a vital role in the intellectual pursuits of HIMT academic community.

Library holds a rich collection of printed as well as electronic resources which include books, journals, databases, audio-visual materials, CDs, e-journals, annual reports of top companies, case studies, conference proceedings, training manuals, etc. The Library subscribes print journals through various databases.



Language Lab

Communication and soft skills play a vital role in the career development of an individual. To refine the English language of the students, the institute set up a modern air conditioned language lab especially in view of the fact that India emerging as a fast player in global business.



Residency

Hostel is available for girls & boys separately inside the HIMT campus. The hostel is fully equipped with high quality of infrastructure which includes students rooms with required facilities, common room with LCD, Wi-Fi





Lecture Halls

The institute has an admirable infrastructure and modern amenities, which aid in conducting a range of academic programs. The lecture halls are air conditioned and equipped with modern audio video systems. They are designed to offer complete comfort for the intense hours of the classroom teaching and interface.

internet facility, well maintained hostel mess etc. as reflection, the infrastructure is characterized by a lot of open space, warmth and cheer. In addition 24 hour transport facility is available at the campus for the students residing in the HIMT hostel.



Cafeteria

Canteen services are provided within the campus to all the students. Great furnishing and lip smacking delicacies make popular hangout for students. Proper care is taken on the hygiene and nutrition part while preparing the food by keeping kitchen equipments clean and using fresh seasonal vegetables & fruits. Cafeteria serve as a centre for creative interaction during leisure hours as also rendezvous for residents of hostels.





Auditorium

A centrally air conditioned large auditorium, fitted with acoustic system and communication network can accommodate about 500 Participants and thus makes it convenient to have a large audience for major events. The auditorium provides the right ambience for national and international programs and is carefully designed keeping in mind that participants are always welcome to interact with distinguished speakers after the lecture/session.



Sport Facility

Students are encouraged to take part in sports. Both indoor and outdoor sports facilities are available in the campus. Special arrangements are being planned for sports activities like cricket, football, basketball, volleyball and badminton. Several educational and recreational activities are planned in the evening and participants and instructors have ample opportunities to take part in these together.

Medical Facility

First aid facilities are available in the campus for minor ailments and a doctor visits the campus on specified days and is also available on call. A dedicated Van and a driver is available for any help 24x7 to the hostel inmates.



Students Support & Development

HIMT believes in the all round development of its students. The Institute believes in bringing out the latent potential by providing them the right kind of environment and opportunities. The Institute regularly organizes Seminars, Group Discussions, Quizzes, Cultural Programs, Sports etc. which provide a platform to the students to demonstrate and hone their skills.

Guest Lectures

This is another dynamic aspect of HIMT, Management and Information Technology programmes. Guest lectures are organized to supplement the theoretical knowledge of students with practical aspects of Management and Information Technology by experienced professionals, coming from reputed organizations. Executives and eminent personalities from the corporate world are invited to the Institute regularly for interaction with students on relevant topics and pragmatic aspects of Management and Information Technology. Such interactions enrich students by exposing them to the experiences of the industry.



Mr. Raj Kamal Gupta, V.P. (HR), PEPSI



Mr. Shadab Naseem V.P. Axis Bank



Manish Sinaha on dot Courier



Mr. Ashutosh Anshu, HR, DENSO

Industrial Visits

Another vital ingredient of HIMT philosophy of excellence in studies is industrial visits. Industrial visits provide an interface between educational and organizational environment and help the students in understanding the practical aspects of what they study in class rooms. The students of MBA and MCA programs visit industrial units to understand how management concepts and IT skills are applied in real situations. This helps them to acquire application oriented learning. Industrial visits are also organized for undergraduate programs.



Honda Siel Cars India, Greater Noida



East African India Overseas, Dehradun



Neokraft Global Pvt. Ltd.

Social Activities

The Institute regularly organizes various social activities. Celebrations like Fresher's Day, Basant Panchami, Pre Plantation and Women and Literacy Champaign are organised by students, faculty and staff members with patriotic zeal. Sports Competitions, Quizzes, Antakshari etc. are some of the regular co-curricular activities of the Institute.



Blood Donation Camp

Orientation Program

On the very first day, an orientation program for new students is organized to acquaint them with the college culture. The Chairman, Director General, HODs and Faculty members speak about the future prospects of various courses and encourage the students.



Excursion Tour

The Institute sends its students on an excursion tour every year. The students learn leadership skills, team building, goal setting, attainment of objectives, time management etc. through practical exposure on the tour. The faculty members accompany the group.

Alumni Meet

The Institute has the tradition to stay in touch with past students. The Alumni association has been formed and an annual meet of past students takes place every year in order to facilitate constant interaction with their Alma Mater. This networking event not only allows ex students to once again connect with their batch mates and seniors but through the sequence of events also gives opportunities to the current batches to meet executives who were their seniors.



Events Celebration

Foundation Day

The Institute organizes a one week festival "OORJA" every year. Students representing various institutions participate in various cultural, educational and competitive events organized during Foundation Day. The festival is planned and organized by the students of the Institute under the able guidance of the faculty.

Basant Panchami

Basant Panchami, the festival of spring is celebrated at HIMT. The students recite Saraswati Vandana and offer their prayers to the deity of knowledge and wisdom.



Freshers' and Farewell Party

The Freshers' Party and Farewell Party are annual events at HIMT. Many interesting and cultural activities are included as individual and group performances by the students. Many competitions are held for dancing, singing and mimicry. On the whole, the Freshers' Party and Farewell Party are well attended and appreciated students' activities.



Research & Development



To continuously strive for excellence of global standards in teaching and research activities. Thus HIMT provides students and faculty members the facility of Research & Development to grow as themselves.



Institute's Magazine



The students, faculty members and staff of the Institute get ample opportunities for creative writing through "The HIMT PARADIGM", the magazine published by the Institute every year.

Portfolio of Programmes

HIMT offers a wide spectrum of Management, Computer Science & Pharmacy Programmes. The Curriculum is constantly updated to keep pace with the vulnerable global and Indian environment. Classroom learning is facilitated by industrial visits, internships, management games and live projects. The approach of management & education is focused on practical knowledge, experiential learning, continuous upgradation and committed approach towards academic excellence.

POST GRADUATE DIPLOMA IN MANAGEMENT (PGDM)

There's lot of 'doing' at business school. The flagship Two Years Full Time AICTE approved PGDM is fashioned to prepare a participant to be an outstanding business leader. Learning theory is only a microscopic part of the entire rigour at HIMT, most of their time is spent trying to apply the tools and techniques of Management to work out live situations.

HIMT full-time program in management offers specializations in contemporary areas of Marketing, Finance, Human Resource, International Business, Information Technology, Supply Chain, Customer Relationship, Logistics, Banking, Insurance and Retailing.

A curriculum committee comprising of core faculty members, distinguished academicians from the leading Institute and Universities and established business leaders from the corporate and public sectors has prepared the program. The modern education delivery system developed by HIMT is such that participants have to necessarily go through the rigorous system of learning by doing which imbues them with a holistic corporate and industrial perspective.

Two other significant aspects of the 2 years full time program in management are its linkages to technology and social concerns. Also, the academic content is delivered through latest multimedia techniques. Hence, teaching is a combination of lectures/talks, films, animations, power point presentation, graphics, voice over and a judicious use of the worldwide web. As for social concerns, community work is a compulsory activity for every student participant.

First Year

Semester I

- 101 Marketing management
- 102 Financial Accounting
- 103 Management Accounting
- 104 Computer aided management
- 105 Management Economics
- 106 Organizational Behaviors
- 107 Organizational Structure & Design
- 108 Quantitative Techniques
- 109 Communication For Management

Semester II

- 201 Marketing Research
- 202 Financial Management
- 203 Management Information System
- 204 E-Business
- 205 Economics Environment of Business
- 206 Managing Human Resource
- 207 Operating Research
- 208 Production & Operations Management
- 209 Management Oral Communication

Summer Internship (6-8 Weeks)

At the end of the first year, the students are required to work in the industry for a period of 6-8 weeks. This gives them an opportunity to show their latent capabilities. Each student is assigned a faculty guide who supervises the summer project undertaken by the student. At the end, students submit a written project report, which is evaluated normally by a panel of experts. A student is required to score a satisfactory grade in summer internship to fulfill the requirements of PGDM programme.

Second Year

Semester III

- 301 Strategic Management
302 Entrepreneurship Development

Elective I

MM Marketing Management

- MM-311 Consumer Behaviour
MM-312 Marketing of Services
MM-313 Retail Management
MM-314 Advertising & Sales Promotion

Elective II

FM Financial Management

- FM-311 Management of Commercial Banks & Financial Institutions
FM-312 Security Analysis and Portfolio Mgmt.
FM-313 Management of Financial Services
FM-314 Merchant Banking & Capital Market

Elective III

HRM Human Resource Management

- HRM-311 Personal & IR Policies
HRM-312 Competency Mapping
HRM-313 Compensation Management & Reward System
HRM-314 Leadership, Interpersonal & Group Process

Elective IV

IT Information Technology

- IT-201 Networking and Communication
IT-202 Web Technology
IT-203 Object Oriented programming Concept
IT-204 Data Mining & Knowledge Mgmt.

Elective V

IM Insurance Management

- IM-311 Business Risk Management
IM-312 Legal & Regulatory Aspects of Insurance
IM-313 Marketing of Insurance Products
IM-314 Supply Chain Management of Marine Insurance

Elective VI

IB Intyernation Business

- IB-311 International Marketing
IB-312 International Finance
IB-313 International Economics
IB-314 Entrepreneurship in International business

Elective VIII

RM Retail Management

- RM-311 Retail Managements & Operations
RM-312 Marketing Planing in Retail
RM-313 Retail Research
RM-314 Store Design & Layout

Semester IV

- 401 International Business & Trade
402 Business Ethics
403 Business Law

Elective I

MM Marketing Management

- MM-411 Brand Management
MM-412 Rural Marketing
MM-413 International Marketing
MM-414 Sales & Distribution

Elective II

FM Financial Management

- FM-411 International Finance
FM-412 Project Appraisal & Finance
FM-413 Infrastructure Financing
FM-414 Tax Planing & Management

Elective III

HRM Human Resurce Management

- HRM-411 Organizational Development & Mgmt.
HRM-412 Labour Laws
HRM-413 Training & Development
HRM-414 Negotiations & Counseling

Elective IV

IT Information Technology

- IT-411 Database Management System

- IT-412 System Analysis & Design
IT-413 Enterprise Resource Planning
IT-414 Internet & Visual Basis

Elective V

IM Insurance management

- IM-411 Management of Life Insurance
IM-412 Management of Non-life Insurance
IM-413 Investment Management in Insurance Sector
IM-414 Consumer Behaviors

Elective VI

IB International Business

- IB-411 International Marketing Research
IB-412 Trade Procedures, Documentation & Logistics
IB-413 Legal Aspects of Internal business

Elective VII

RM Retail Management

- RM-411 Retail buying, Merchandising & Category Management
RM-412 Retail Distribution Logistics & SCM
RM-413 Mall Management
RM-414 Legal Aspects of Business

Eligibility Criteria

1. MAT/CAT/UPSEE Score
2. At least a 3-years Bachelor's degree or equivalent in discipline recognized by the AIU/AICTE with min. 50% marks in aggregate.
3. For NRI candidates GMAT/GRE scores are acceptable.
4. Those who are appearing in their final year examination in 2012, are also eligible, subject to the proof of graduation (degree certificate/ mark sheet) has to be submitted by 31st October, 2012.

Selection Procedure

Merit will be the only criteria for the admission to PGDM Programm. Merit list for admission to this program will be prepared on the basis of:

1. CAT/MAT/GMAT/GRE Scores
2. Marks obtained by the candidate in the Group Discussion
3. Evaluation in personal interview before on expert panel
4. Past performance in academic, extra curricular activities and work experience

GDPI will be conducted at HIMT Campus.

MASTER OF BUSINESS ADMINISTRATION (MBA)

The programme aims at providing young, enthusiastic minds the power to shape their career paths and influence change, in-depth knowledge, analytical rigor, rational thinking, commitment, ethics and values, cooperation, competition and innovation are the core values to be instilled in each individual who will graduate from the programme. All this will be achieved through a well-crafted set of curricular and extra-curricular activities prescribed by MTU, Noida and delivered by mix of experts from academia and industry.

First Semester

- Principles & Practice of Management
- Managerial Economics
- Accounting & Financial Analysis
- Organisational Behaviour
- Business Statistics
- Marketing Management
- Computer Applications in Management
- Communication for Management

Second Semester

- Business Environment
- Business Laws
- Research Methodology
- Operations Research
- Production & Operations Management
- Cost & Management Accounting
- Financial Management
- Managing Human Resources
- Comprehensive Viva (CV)

Third Semester

- Supply Chain Management
- Strategic Management
- Management Information System
- Consumer Behaviour & Marketing Communication
- Summer Training Project Report

The image shows the cover of the 'Business & Economy' magazine. At the top left is the magazine's logo, which includes a globe and the motto 'agnosce, erudite, probetis'. To the right of the logo is the title 'BUSINESS & ECONOMY' in a stylized font. Below the title is the text 'INDIA'S MOST INFLUENTIAL BUSINESS AND ECONOMY MAGAZINE'. In the center, there is a large graphic of the letter 'B' with the text 'INDIA'S MOST AUTHORITATIVE B-SCHOOL SURVEY' overlaid on it. Below this graphic is the headline 'THE NEXT BIG LEAGUE'. Underneath the headline is the name of the institution, 'HARLAL INSTITUTE OF MANAGEMENT & TECHNOLOGY'. At the bottom, there are two signatures: one of Deepak Kaistha, Chief Executive Officer, and one of Prof. Arindam Chaudhuri, Editor-in-Chief. At the very bottom, there are logos for 'PLANMAN MEDIA', '4Ps HUMAN FACTOR', 'SUNDAY INDIAN', and 'M.Y.O.D.'. A small note at the bottom right states: '*ICMR conducted a perception survey on the upcoming B-Schools in India amongst faculty members and industry experts.'

Fourth Semester

- Entrepreneurship Development
- Corporate Governance, Values & Ethics
- Research Project Report
- Comprehensive Viva (CV)

ELECTIVES PAPERS

Human Resource

- Personal Growth and Training & Development
- Industrial Relations & Labour Enactments
- Team Building & Leadership
- Negotiation & Counseling

Marketing

- Marketing of Services
- Marketing Research
- Sales & Distribution Management
- Retail Management
- Financial Management
- Management of Working Capital
- Security Analysis and Investment Management
- Management of Financial Institutions & Services
- Tax Panning & Financial Reporting

Information Technology

- Database Management System
- System Analysis & Design and Software Engineering
- Data Communication & Network
- Electronic Commerce

International Business

- International Marketing
- International Business Environment and Foreign Exchange Economics
- Export Management and Documentation
- International Logistics Management

Open Specialization

(Choose any one in IV Semester)

- Insurance & Risk Management
- Hospitality Management
- Project Management
- Rural Management

Eligibility Criteria

Bachelor's Degree or equivalent (10+2+3) from recognized Indian or Foreign University with at least 50% marks in aggregate. However, in case of candidates belonging to schedule caste and schedule tribes, the aggregate percentage marks to this effect shall be 45%. Candidates in their final year of graduation can also apply for provisional admission.

Selection Procedure

HIMT considers UPSEE entrance examination conducted by Government of Uttar Pradesh for admission to its MBA (full time) programme 85% students admitted through UPSEE and rest 15% are admitted under management quota.

Under this quota the candidate must have minimum 50% marks in graduation. Admission to this effect is also made through one of All India Entrance Test CAT/MAT follow by GD&PI.



MASTER OF COMPUTER APPLICATION (MCA)

MCA is a course exclusively designed to meet the IT requirement of the organization. An extremely balanced course with a lot of emphasis on planning, designing & building of complex commercial application software and equal importance given to functional knowledge in various areas. A three years full time course MCA is not just a postgraduate course, but also a complete professional grooming of the student.

First Semester

Theory

- Professional Communication
- Accounting and Financial Management
- Computer Concepts and Programming in C
- Discrete Mathematics
- Organizational Behaviour

Practical

- Programming Lab
- Language Lab
- General Proficiency

Second Semester

Theory

- Environmental Science and Ethics
- Computer Based
- Numerical & Statistical Techniques
- Data Structures using C
- Principles of Management
- Computer Organization

Practical

- Data Structures Lab
- Computer Based Numerical and Statistical Techniques Lab
- General Proficiency

Third Semester

Theory

- Operating Systems
- Design & Analysis of Algorithms
- Data base Management System
- Internet & Java Programming
- Computer Based Optimization Techniques

Practical

- DBMS Lab
- Java Programming Lab
- General Proficiency

Forth Semester

Theory

- Management Information Systems
- Object Oriented Systems
- Elective- I
- Fundamentals of E-Commerce
- Computer Networks

Practical

- Object Oriented Systems Lab
- Mini Project
- General Proficiency

Fifth Semester

Theory

- Web Technology
- Elective- II
- Dot Net Framework & C#
- Software Engineering
- Elective-III

Practical

- Web Technology Lab
- Dot NET Lab
- General Proficiency

Sixth Semester

- Colloquium Project

List of Electives-I

- Compiler Design
- Client Server Computing
- Data Warehousing & Mining
- Cryptography & Network Security
- Theory of Automata & Formal Languages
- Distributed system

List of Electives-II

- Computer Graphics and Animation
- Simulation and Modeling
- Advanced Database Management Systems
- Artificial Intelligence
- Information Security and Cyber Laws
- Information Storage & Management

List of Electives-III

- ERP Systems
- Software Project Management
- Real Time System
- Mobile Computing
- Neural Networks
- Pattern Recognition

ELIGIBILITY CRITERIA

Graduate/Post Graduate degree in any discipline with at least 50% marks (45% in case of SC/ST) from University established by law in India, with compulsory Mathematics at + 2 levels. Or
BCA/B.Sc. (IT)/B.Sc. (Computer Science)/any graduate with computer as one of the subject in all the three years of graduations with at least 50% marks (45% in case of SC/ST) from a University established by law in India. Those who are appearing in the qualifying examination in 2012 are also eligible subject to the proof of graduation has to be submitted before coming in new academic session.

SELECTION PROCEDURE

HIMT considers UPSEE entrance examination conducted by Government of Uttar Pradesh for admission to its MCA (full time) programme 85% students admitted through UPSEE and rest 15% are admitted under management quota. Under this quota the candidate must have minimum 50% marks in graduation. Admission to this effect is also made through Institute Test along with PI.



MASTER OF PHARMACY (M.Pharm)

Master Programme in Pharmacy is being run by HIMT College of Pharmacy established in the year 2005. This programme is affiliated to Mahamaya Technical University, Noida and approved by AICTE as well as Pharmacy Council of India. The department provides state-of-the-art learning and research imbued with sense of latest technologies and management practices to prepare professionals of proven excellence comparable to their counter parts across the world and contribute to the best standards of value based education.

PHARMACEUTICS

SEMESTER-I

PHAR 511	Modern Analytical Techniques
PHAR 512	Pharmaceutical Biostatistics & Computer Application
PHAR 514	Drug Regulatory Affairs & Intellectual Property Rights
PHAR 515	Product Development
PHAR 517	Pharm Biotechnology

SEMESTER-II

PHAR 521	Pharmaceutical Production Management
PHAR 522	Recent Advances in Drug Delivery System
PHAR 523	Biopharmaceutics & Pharmacokinetics
PHAR 525	Synopsis of the proposed dissertation

SEMESTER-III & IV

PHAR 611	Dissertation
PHAR 612	Presentation & Viva voce

PHARMACOLOGY

SEMESTER-I

PHAR-511	Modern Analytical Techniques
PHAR-512	Pharmaceutical Biostatistics & Computer Application
PHAR-514	Drug Regulatory Affairs and & Intellectual Property Rights
PHAR-520	Clinical Pharmacokinetics & Biopharmaceutics
PHAR-521	Pharmacology & Toxicology

SEMESTER-II

PHAR-532	Screening Methods & Bioassays
PHAR-533	Advanced Pharmacology
PHAR-534	Clinical Pharmacology
PHAR-525	Synopsis of the proposed dissertation & Viva voce

SEMESTER-III & IV

PHAR-611	Dissertation
PHAR-612	Presentation & Viva voce

Eligibility Criteria

Candidate must have passed four years degree in Pharmacy from any recognized board/University, securing minimum 60% marks in general and 55% in case of SC/ST.

Selection Procedure

Admission to master programme in Pharmacy is made through UPSEE (Uttar Pradesh state entrance examination). 85% seats in M.Pharm course is field up by state government and rest 15% by institute under management/NRI quota.



BACHELOR OF PHARMACY (B.Pharm)

This programme is being run by HIMT College of Pharmacy and is approved by the concerned regulatory bodies namely PCI, AICTE and affiliated to Mahamaya Technical University, Noida. The various laboratories the college are well equipped with latest equipments required to provide the best hands on training to each and every budding pharmacist. Besides, the college has additional facilities such as sophisticated lab, microbiology lab with aseptic room, computer lab with internet facilities where the students gain practical exposure and a realistic approach to become a full fledged pharmacist & become acquainted with latest developments in pharmaceutical field. Also, the college owns a medicinal plants garden with a diverse variety of medicinal plants in it.

Traditionally a qualification in Pharmacy was associated with a lifetime career as a chemist. Knowledge and training pharmaceuticals offers a wide array of career options to the students. The programme is no longer confined to the laboratories or classroom and goes beyond the curriculum. The career options after the programme are also immense which follows industrial practice, Drug control and administration, research and development, and teaching.

Semester-I

Pharm-111A	Remedial Mathematics
Pharm-111B	Remedial Biology
Pharm-112	Pharmaceutical Analysis-I
Pharm-113	Pharmaceutical chemistry-I
Pharm-114	Pharmaceutics-I (General Pharmacy)
Pharm-115	Anatomy, Physiology and path Physiology-I
Pharm-116	Professional Communication-I

Semester-II

Pharm-121	Physical Chemistry
Pharm-122	Pharmaceutical chemistry-2
Pharm-123	Anatomy, Physiology and path Physiology-2
Pharm-124	Computer Fundamentals & Programming
Pharm-125	Pharmaceutical Biostatistics

Semester-III

Pharm-231	Pharmaceutics-II
Pharm-232	Pharmaceutical Jurisprudence & Ethics
Pharm-233	Pharmacognosy-I
Pharm-234	Pharmaceutical chemistry-3
Pharm-235	Pharmaceutics-III
Pharm-236	Anatomy, Physiology and path Physiology-2

Semester-IV

Pharm-241	Pharmaceutics-IV
Pharm-242	Pharmaceutical Microbiology
Pharm-243	Pharmacognosy-II
Pharm-244	Pharmaceutical Analysis-II
Pharm-245	Anatomy, Physiology and path Physiology-2

Semester-V

Pharm-351	Pharmaceutical chemistry-IV
Pharm-352	Pharmaceutics-V
Pharm-353	Pharmaceutical Chemistry-V
Pharm-354	Pharmacognosy-I
Pharm-355	Pharmaceutics-VI

Semester-VI

Pharm-361	Pharmaceutical Chemistry-VI
Pharm-362	Pharmaceutics-VII
Pharm-363	Pharmacology-II
Pharm-364	Pharmacognosy-III
Pharm-365	Professional Communication-II
Pharm-366	Environment & Ecology

Semester-VII

Pharm-471	Pharmaceutical Analysis-III
Pharm-472	Pharmaceutics-VIII
Pharm-473	Pharmacology-III
Pharm-474	Pharmaceutical Chemistry-VI
Pharm-475	Pharmacognosy-IV

Semester-VII

Pharm-481	Pharmaceutical Biotechnology
Pharm-482	Natural Products
Pharm-483	Pharmaceutical Industrial Management
Pharm-484	Hospital Pharmacy
Pharm-485	Elective, One of the following
	- Standardization of Herbal Drugs
	- Drug Design
	- Clinical Pharmacy & Drug Interactions
	- Pharmaceutical Marketing
	- Pharmaceutical Packaging
	- Novel Drug Delivery Systems
	- GMP, Quality Assurance & Validation.

Eligibility Criteria : For admission to first year of B.Pharm, candidate must have passed intermediate Examination of U.P. Board or 10+2 level examination or its equivalent from any recognized board/university, securing minimum 45% (40% SC/ST) with physics and chemistry as compulsory subjects along with any one of the subject from *Mathematics, Bio-Technology, Computer Science and Biology*.

LATERAL ENTRY: Candidates who have passed 2/3 years Diploma in Pharmacy from an Institution approved by AICTE/PCI with minimum 60% marks are eligible for admission to 2nd year of B.Pharm.

Selection Procedure : 85% seats in B.Pharmacy course is to be filled up by state government through UPSEE (Uttar Pradesh state entrance examination). The candidates for rest 50% seats are admitted under management and NRI quota.

The Pedagogy & Students Performance

Pedagogy is the art and science of teaching. Effective teaching necessitates-making difficult and principled choices, exercising careful judgment, and honoring the complex nature of the educational mission. Based on the latest developments in pedagogy, teaching has become more than an activity that conserves valued knowledge and skills by transmitting them to succeeding generations. To ensure that management education is able to deal with global, techniques to impart knowledge and skills to students. Following pedagogical tools are commonly used at HIMT to develop conceptual, analytical and decision making skills and to prepare the students to ace the challenges of the complex business and organizational environment



Performance

Continuous and comprehensive evaluation integrates teaching and learning . The Institute believes in the continuous evaluation of every students, as a measure of performance and also as a means for motivation. Evaluation is done through:

Class Room Participation: We believe in Student's Classroom Participation so they can learn from each and extensive participation in class discussion is an essential element of students learning.

Assignments throughout the semester performance of students are constantly evaluated through assignments.

Case Studies : the case study method serves a dual purpose of understanding a real life situation and developing analytical skills. Case studies are usually discussed in class, in a large group. however, Sometimes, instructors may require individuals or groups of students to provide a written analysis of a case study, or make an oral presentation on the case study in the class room

Periodic Quiz : Wide Reading and quick responses are also tested by periodic quiz programmes.

Summer Training & Research Project reports

At the end of the second semester a student has to undergo on-the-job training in reputed company/organization for a period of 6-8 weeks during the summer months to gain practical insight into the real life business.

During the summer training he/she will prepare a report under the joint guidance of a company executive and an internal guide from among the faculty members of the department

Further every student in the final semester of the programme is required to undertake a project assignment under the guidance of a faculty supervisor , which involves extensive and in depth study of a specific topic involving research or field work.


Estd. 1998
WELCOME DELEGATES :
NATIONAL SEMINAR
ON
**ENVIRONMENTAL EDUCATION-EMERGING
CONCERNS & CHALLENGES AHEAD”**
(21.04.2012)
ORGANIZED
DEPARTMENT OF
HIMT, GRE DA



Prof. B.S. Rajput, Former Vice Chancellor, HNB University, Srinagar

Training & Internship

Headed by senior HR personnel and with an aim of fetching lucrative placements for all the students, a dedicated Placement Cell has been set up. HIMT strongly believes that it is our prime responsibility to make sure that all the students get placed in reputed organizations. The prime objective of the Training & Placement Cell is to strengthen Industry – HIMT links and grooming students according to the Industry requirements.

There is a constant interaction between the students and Placement in-charge throughout the programme. In addition to the efforts of the Placement Cell necessary assistance is availed of from the alumni, faculty members and industrialists. As competition for jobs is increasing every day, the Training & Placement Cell has to make considerable efforts to

make the students meet the expectations of the corporate world. It also conducts various talk sessions with experienced career advisors to keep the students abreast of the various avenues available for them.

To gain that extra edge for the students this Cell arranges industrial visits, industrial training, campus recruitment etc. So far the Institute has been able to get almost 100% placement of its professional students respectable salary packages and efforts will be further enhanced to fetch them a higher average salary in the years to come in National/MNCs/Govt. organizations.

Our Prominent Recruiters



Scholarship & Award Policy



The Institute provides various scholarships and concessions in fees to encourage and reward the merit of the students. The Institute has the provision of granting cash awards to its meritorious students.

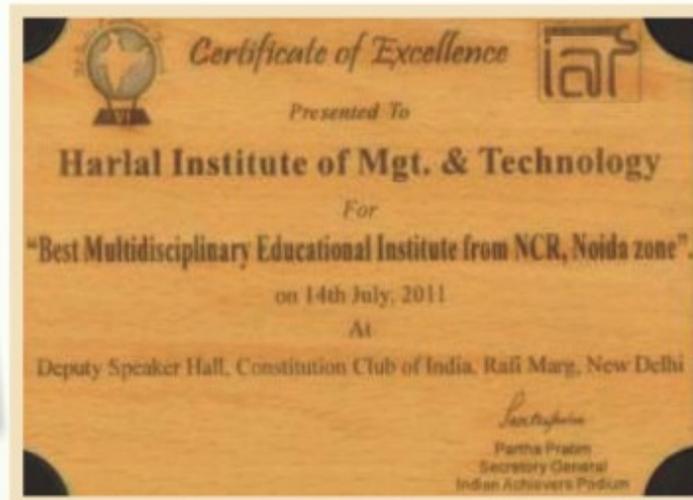
Various other Scholarship Schemes are made available by the Social Welfare Dept. as per norms laid down by the Govt. of India specially to SC/ST/OBC/GEN category of students.

- A) 20% concession in Tuition Fee to the students having 75% and above marks in the qualifying University Examination. The Institute sanctions several concessions to students seeking admission in PGDM, MBA, MCA and B.Pharmacy courses.**
- B) 10% concession in Tuition Fee to the students having 65% to 75% marks in the qualifying University Examination**

An opportunity is provided to our students to excel in every field including sports, games, quizzes and competitions at State and National levels. It is a matter of great pride that our students have won a number of shields, cups, mementoes and certificates of honour in such events. In order to motivate the staff to render all possible assistance to our students in all chosen activities, HIMT has instituted various awards and rewards for them.



Look into.... The Hub of Unending Excellence



Campus Code of Conduct

The HIMT Institute is a residential Institute. There are separate Halls of Residence of Girls and Boys. The administration of the Halls of Residence is the direct responsibility of the Resident Wardens.

General Administration and Disciplinary Proceedings.

The Wardens will co-ordinate the activities, resolve conflicts if any and manage the corporate life in the Halls of Residence. The Institute insists on a very high standard of discipline from the students befitting the status and reputation of the Institute. It is the duty of every resident to maintain integrity of character and observe high standards of discipline set by the Institute. The Wardens initiate disciplinary proceedings in cases of violation of hostel regulations.

Appeal against the decision of the Warden shall lie to the Disciplinary Committee whose decision is ordinarily final. However, the final appeal against the committee's decision may be preferred to the Director. The power of expulsion vests with the Director.

New rules or amendments to the existing rules would be formulated by the group of the Wardens in consultation with the Student Bodies whenever required.

RAGGING

Ragging is strictly prohibited on Campus. Any case of ragging should be brought to the notice of the authorities. Anyone indulging in ragging is liable to disciplinary action including rustication from the Institute and to criminal prosecution under the relevant laws.

UGC Directives defining and prohibiting ragging are as follows:

DEFINITION OF RAGGING: Causing, inducing, compelling or forcing a student, whether by way of practical joke or otherwise, to do any act which detracts from human dignity or violates his/her person or exposes him/her to ridicule from doing any lawful act. By intimidating, wrongly restraining, wrongly confining, or injuring him or by using criminal force on him/her or by holding out to him/her any threat of intimidation, wrongly confinement, injury or the use of criminal force.

PROHIBITION OF RAGGING: Ragging within or outside the education institution is prohibited. The Institution is bound by the UGC Regulations on curbing the menace of Ragging.

Therefore "Ragging in all its forms is totally banned in the institution including in its departments, constituent units, all its premises (academic, residential, sports, cafeteria, etc.) Whether located within the campus or outside and in all means of transportation of students whether public or private. The institution shall take strict action including but not limited to criminal proceeding and/or cancellation of admission against those found guilty of ragging and/or of abetting ragging and the burden of proof shall hereby lie on the perpetrator of alleged ragging and not on the victim. An offence of Ragging may be charged either on a written complaint by the affected or on independent finding of the Anti Ragging Squad.

PENALTY FOR RAGGING: Whoever directly or indirectly commits, participates in, abets or instigates ragging within or outside any educational institution shall be suspended, expelled or rusticated from the institution and shall also be liable to fine which may extend to Rs.10,000/-. The punishment may also include cancellation of admission, suspension from attending classes, withholding / withdrawing fellowship / scholarship and other financial benefits, withholding or cancelling the results, suspension expulsion from the hotel Rustication from the institution. Provided that except suspension, a student may be expelled only after an opportunity of hearing is given to such student. The inquiry in this regard shall be completed within a period of two weeks. Provided further that if such ragging takes place during the course of any test or examination, such student may be permitted to undertake the test or examination but the result shall be subject to any decision which may be taken in that regard. Suspension may be resorted forthwith having regard to the nature of the complaint made or information received by the Head of the Institution or from a Warden of any hostel or member of the Proctorial staff or any other person. The decision to suspend or expel or other punishment shall be taken by the Head of the Institution.

Deemed Abetment: If any member of the staff responsible for the management of the institution or its hostels neglects to take action, shall be deemed to have abetted ragging. In such a situation, disciplinary action may be taken against such member of the staff.

Undertaking: Every student shall give an undertaking in writing to the Head of the Institution at the time of admission of the academic session every year to the effect that (s)he shall neither indulge himself/herself or instigate any other student in ragging or create nuisance to the academic

atmosphere of the Institution. Head of the Institution shall be responsible to take immediate action on receipt of the complaint/information about any instance of ragging and shall dispose of the complaint expeditiously, not exceeding two weeks. The enquiry may be conducted by the Head of the Institution himself or through his nominee or nominees. The Head of the Institution/Warden of the hostels should immediately lodge an FIR in respect of offences regarding which action may be taken under the Indian Penal Code. The aforesaid action would be in addition to and not in lieu of the disciplinary action may be taken by the Institution.

TOBACCO, LIQUOR, DRUGS, NARCOTICS ETC.

Possession and consumption of tobacco. Liquor, drugs, narcotics etc. is prohibited on campus. Anyone found in possession of or consuming or abetting consumption of tobacco, liquor, drugs and narcotics or any other prohibited drug is liable to punishment including rustication from the Institute.

DECORUM AND DRESS CODE

Students are expected to behave in a decorous manner with fellow students in general and with student of the opposite sex in a particular, on and outside the campus. In decorous behavior with students, Administration staff or Faculty will be seriously viewed.

Students must wear Institute Uniform on regular basis. Students are expected to dress decently on and outside the campus.

TRAVEL CONCESSIONS

The travel concession to the students is available only to and from the Institute to the place of residence of the vacation as notified in the academic calendar and to travel for academic programmes representing the Institute.

VISITING HOURS

Parents/local guardians may visit their wards on Saturdays after lunch and on Sundays and gazette holidays. They are requested to meet their wards in the common room of hostel and not in

their rooms. No visitors are allowed after 7:00 p.m. No other visitors except the parents and the local guardian will be allowed to meet the student. Any other person visiting the student shall bring a letter of authorization from the parents of the student. The name, address and the contact number of the parents and local guardians should be furnished by the students at the time of admission.

Male students of the Institute are not permitted to enter the Hostel for Girls and Girls students are not allowed to enter the Hostel of Boys.

DAMAGE TO HOSTEL/INSTITUTE PROPERTY

Any damage to the property of the Institute will be severely dealt with. Anyone damaging any property in the Institute or the hostels is liable to punishment which may include fine, suspension from hostel or even from the Institute. The cost of the damaged property shall be recovered from the resident (s) guilty of the damage to such property.

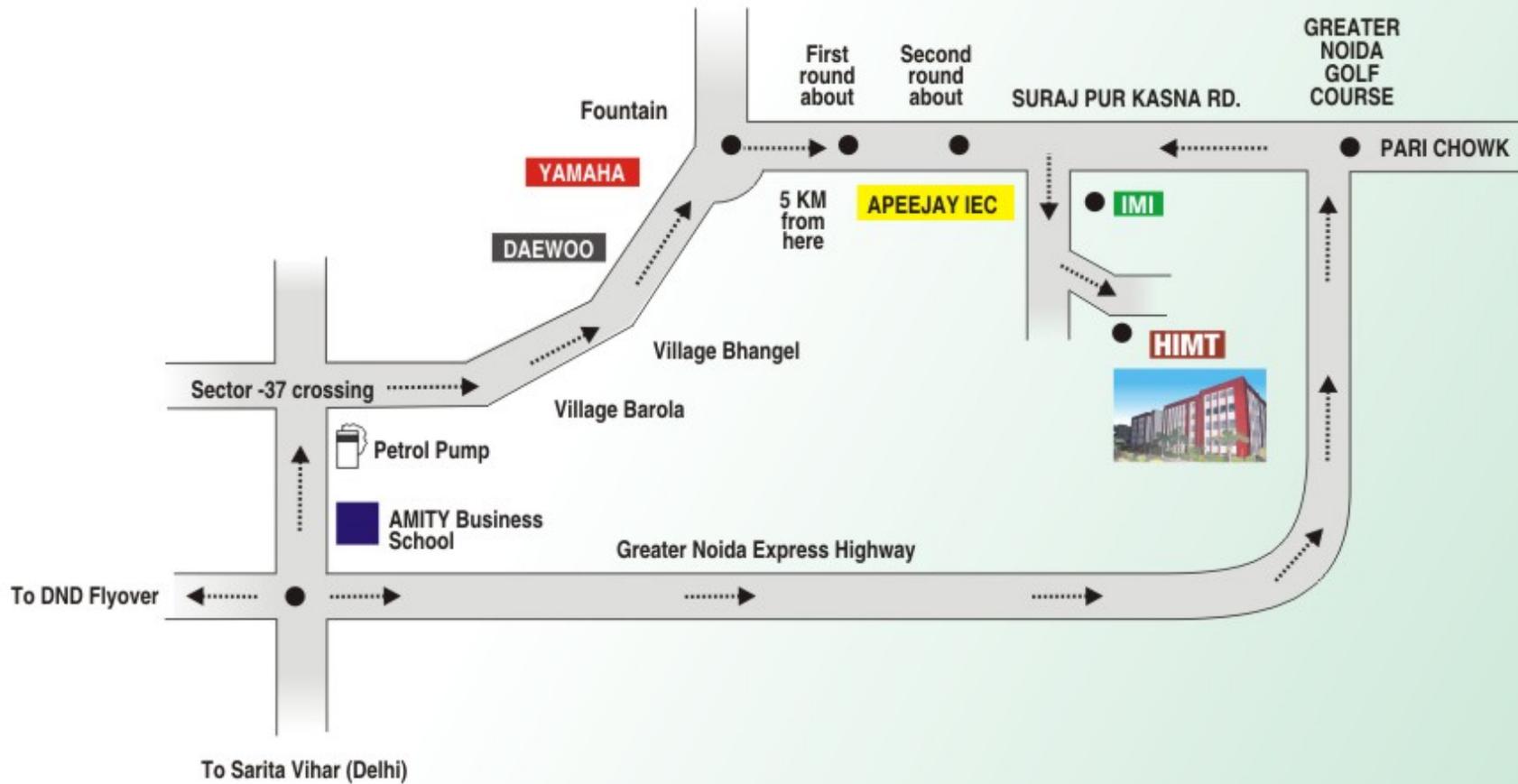
LEAVE FROM HOSTELS

Residents are permitted to leave the Campus for night outs on weekends/holidays. The residents should apply for leave of absence to the Warden during notified timings only. Students are strictly advised to take permission on Saturday for Sunday night out. Students should return to campus by 7.00 p.m. from March to September and 6.00 p.m. from October to February. Any application for leave of absence from the Hostel shall be made only to the Warden. In case of absence of the Warden of the Hostel for Girls and vice versa or in case of absence of both Wardens, the residents should take permission from the person authorized. Application made to any other person shall not be entertained under any circumstances. Students are generally not permitted to take leave during working days. In exceptional cases, parents should send a written request addressed to the Director General and only on his approval, Wardens grant leave from Hostels.

HOSTEL TIMINGS

The Halls of Residence will be closed at 9.00 p.m.

How to Reach Us



Walk in...

To take your career to new heights



Run & Managed by
Shanti Educational Society

K-101, Second Floor , Lajpat Nagar-II, New Delhi